

Upper Hill Road, off Haile Selassie Avenue, P.O.BOX 40431- 00100, NAIROBI,
Tel: (+254) 0208000474. www.aichm.org, Email: info@aichm.org

VACANCY ANNOUNCEMENTS

1.

Title: Child Protection Officer (1 Position)	Project Site: Loima Sub County, Turkana	Reporting to: Program Coordinator
Date Prepared: 16 th January 2026		Closing Date: 29 th January 2026

Role/Purpose

The Child Protection Officer will lead the implementation of child protection activities under the guidance of the Program Coordinator. As the focal person for Loima Sub County, the suitable candidate will collaborate with the Department of Children Services and other stakeholders to strengthen local capacity and create an enabling environment for protecting children's rights with key objectives of Empowering children to actively claim their rights, Partnering with communities to address harmful norms and practices that put children at risk and Working with duty-bearers to strengthen child protection mechanisms to prevent and respond to violence, exploitation, and abuse. The interventions aim to prevent child marriage and other harmful practices in nomadic pastoral communities affected by conflict and crisis, ensuring approaches are girl-centered, gender-transformative, and community-driven.

Duties and Responsibilities:

Program Planning, Development, and Implementation:

- Work closely with Turkana safer Future Program Coordinator to ensure the quality implementation of Child Protection activities in field
- Lead case management activities and supervise designated field sites, with support from Child Protection Volunteers and the Department of Children Services. Coordinate and share data with other service providers using the new Case Management SOPs.
- Prepare weekly activity plans with line staff and ensure smooth implementation.
- Coordinate Child Rights and Peace Clubs in collaboration with school administration (Head Teachers and Child Rights Patrons).
- Establish and strengthen Child Protection Committees, Children Area Advisory Councils (AAC), faith-based organizations, and local actors through training and awareness sessions on the dangers of child marriage and other forms of abuse, and link children to available services.
- Set up, support, and monitor Child Protection Help Desks to identify, support, and refer children with protection concerns.
- Coordinate with Logistics and accounts team to ensure timely and safe delivery of supplies allocated to field activities.
- Conduct joint awareness and learning sessions with caregivers, Youth, Faith based leaders, tree of men, health and nutrition professionals to promote shared understanding of child protection responsibilities.
- Identify caregivers for positive parenting support and deliver sessions to improve their understanding of child development and supportive caregiving practices.

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- Promote child participation by organizing regular consultations with girls and boys of different age groups and using their feedback to inform protection strategies and awareness content.
- Develop and disseminate awareness materials focused on key risks such as family separation, child marriages, child abuse, and drug abuse, informed by community and child consultations.
- Promote inclusion and participation of women, youth, older persons, and persons with disabilities in project activities.
- Lead and support community awareness activities, including norm-shifting dialogues, with active participation from local leaders, caregivers, and youth to address harmful practices and promote child safety while adhering to safeguarding policy and reporting where necessary
- Monitor and assess program implementation, ensuring that Child Protection Volunteers consistently and correctly use case management forms.
- Perform other child protection-related duties and initiatives as assigned by the Project Coordinator.

Coordination & Networking:

- Maintain effective communication and working relationships with relevant stakeholders, including the Ministry of Labor and Social Protection, Department of Children's Services, children, families, community leaders, health, nutrition staff, and other Stakeholders/Partners.
- Represent child protection efforts in coordination forums and inter-agency meetings at village, ward, sub-county, and county levels.
- Facilitate regular meetings with communities, children, and partners to coordinate child protection actions and promote shared responsibility.
- Collaborate with sectors such as health, nutrition, education, protection, GBV, and livelihoods to integrate child protection into broader service delivery.
- Provide guidance and informal support to community-based actors involved in child protection promotion, including social workers and community volunteers.

Monitoring and Reporting:

- Ensure timely documentation and reporting of cases identified, services offered, referrals, consultations, training, and awareness activities.
- Monitor trends, feedback, and gaps from community consultations, especially from children, and incorporate them into programming and reporting.
- Prepare weekly, monthly, and quarterly updates and reports on child protection activities, community feedback, and inter-sector coordination outcomes.
- Support key recommendations on child-friendly access to social services and access to justice for children.
- Document the challenges, emerging trends, innovations, best practices, and success stories for learning and advocacy.

Minimum Qualifications:

- Bachelor's degree in social work, Child Development, Psychology, Public Health, or related field.
- Minimum 3 years of experience in child protection programming in humanitarian or development settings.
- Strong advocate for child rights with Excellent technical understanding of child protection and community-based approaches.

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- Good computer knowledge and skills with Proficiency in data collection, reporting, and use of feedback for program improvement.
- Strong commitment to advocating for children's protection and safeguarding
- Demonstrated experience integrating child protection with health and nutrition services.
- Knowledge and experience in adolescent sexual and reproductive health and rights (SRHR) programming.
- Familiarity with harmful traditional practices within the areas of operation such as Early Child marriage and other child abuses and strategies to address them.
- Experience working with community-based Child Protection mechanisms and positive parenting programs.
- Strong facilitation, coordination and training skills with diverse stakeholders including CHPs and health workers.
- Excellent communication skills and ability to engage children, caregivers, and community leaders.
- Knowledge and understanding of child protection case management systems and processes, broader protection (women empowerment, GBV and general protection) is an added advantage.
- Female candidate meeting above requirements are encouraged to tender their application.

Application process

Applicants should include a cover letter, detailed CV detailing work history and current responsibilities, salary history, educational certificates, and three references. Only individuals who meet the above-mentioned qualifications will be considered.

Please send your application to:

The Executive Director, AIC Health Ministries, BOX 40431-00100 NAIROBI

NOT later than 29th January 2026 Applications can also be sent through Email: recruitment@aichm.org

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2.

Title: Community-Based Facilitator (1 Position)	Project Site Loima Sub-County (Turkwel and Lobei/Kotaruk Wards), Turkana	Reporting to: Program Coordinator
Date Prepared: 16 th January 2026		Closing Date: 29 th January 2026

Role /Purpose

The Community-Based Facilitator will support day-to-day implementation of child protection and household economic strengthening activities, including climate-smart agriculture initiatives. The role focuses on mobilizing beneficiaries, supporting farmer groups, providing coaching, collecting data, and promoting sustainable livelihoods options, sustainable land management and market systems activities.

Key Responsibilities:

- Mobilize beneficiaries for trainings, Farm demonstrations, input distribution, organizing VSLA meetings and other project activities.
- Support the rollout of Farmer producer groups and mentorship of farmers producer groups members using approved training materials.
- Support Child Protection officer in Coordinating Child right/Peace clubs through collaboration with school administration (Head teachers, Child Right Patrons)
- Provide routine follow up visits to farmer groups and individual households to reinforce climate smart crop, alternative livelihoods, livestock and land management practices.
- Support data collection using project approved tools, including attendance sheets, adoption tracking, input redemption forms and geo referenced photos.
- Assist in preparing beneficiaries for Farm input distribution, VSLA meetings including Monitoring of members contribution and defaulter follow up during planned review meetings.
- Facilitate community level grievance reporting and direct cases to the grievance redress structure.
- Promote inclusion and participation of women, youth, older persons and persons with disabilities in project activities.
- Support environmental conservation and awareness campaign through child right clubs, Sustainable Land Management (SLM) practices, and community mobilization for environmental conservation activities.
- Participate in joint supervision visits, review meetings and learning sessions with other Project staffs.
- Report field challenges promptly and provide feedback from farmer groups to technical officers.
- Perform other functions relative to Child Protection activities and initiatives that may be assigned by the Child Protection Officer.

To be successful in this role, we expect you to have a minimum of 3 years of experience in community mobilization, extension support or related field work. Moreover, we also expect the following:

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Required

- Experience working in rural community development programmes and Self-Help Groups.
- Basic knowledge of agriculture, livestock, or sustainable land management practices.
- Experience supporting Farmer Field School activities, group mobilization or adult learning sessions.
- Ability to collect data accurately using paper based or digital tools. Strong interpersonal skills and ability to work with diverse communities.
- Understanding of safeguarding, inclusion and conflict sensitive approaches.
- Fluency in written & Spoken English, Swahili and Turkana language.

Desirable

- Certificate in agriculture, community development/Social work with participatory extension or related fields is an added advantage.

Application process

Applicants should include a cover letter, detailed CV detailing work history and current responsibilities, salary history, educational certificates, and three references. **Only individuals who meet the above-mentioned qualifications will be considered.**

Please send your application to:

The Executive Director, AIC

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